

## Facilities and Guest Services Intern

*This is a grant funded position made possible through the generous support of the Government of Nova Scotia through the Department of Labour, Skills, and Immigration - Youth Initiatives, Summer SKILLS student job program.*

### Eligibility

A person is eligible for this position provided they are:

- Either entering full time post-secondary studies in the fall following the summer work term or continuing full-time post-secondary studies following the summer work term.
- A permanent resident of the province or live in Nova Scotia for at least six months prior to the work term.

### Applications Closing Date

May 1<sup>st</sup>, 2026

### Term of Employment

July 2<sup>nd</sup>, 2026, to August 27<sup>th</sup>, 2026

### Compensation

\$17.00 hourly plus 4% vacation pay based on thirty-five (35) hours per week.

### Work Location

FORCE Visitor Centre, 1156 West Bay Road, Black Rock (10 km from Main Street, Parrsboro) in Cumberland County, NS.

### Position Overview

Fundy Ocean Research Centre for Energy (FORCE) is Canada's leading test centre for tidal stream energy research and technology. We are seeking a highly motivated and dynamic student to support public engagement and the daily operations at our Visitor Centre.

As the Facilities & Guest Services Intern, you will work out of the FORCE Visitor Centre, greeting guests and engaging with the public on topics related to tidal energy, the marine habitat, and environmental research. This is your opportunity to gain experience in the cutting-edge field of marine renewable energy and community engagement.

### Key Responsibilities

- Provide interpretive services and relay information to the public about tidal energy demonstration, site features, and environmental monitoring programs.
- Help deliver educational programs, visitor tours, and respond to visitor inquiries.
- Participate in shoreline monitoring and beach clean-up activities.
- Promote community partners and attractions in the surrounding area.
- Maintain the Visitor Centre's appearance, including lawn, yard and building upkeep and cleanliness.
- Assist with the Marine Radio Operator Program and ensure compliance with safety protocols.
- Follow Health and Safety policies to maintain a safe and welcoming environment.

- Other duties as required.

### **What We're Looking For**

- Friendly, self-motivated team player with ability to take initiative and work independently.
- Strong written and verbal communication skills for engaging with visitors and staff.
- Ability to safely operate and maintain lawn care equipment (e.g., lawnmower, trimmers) and other small tools.
- Comfortable using Microsoft Office applications, including Excel, Word, and Teams.
- Available and willing to work weekends and holidays (the FORCE Visitor Centre is open....
- Reliable transportation to and from the FORCE Visitor Centre.
- Willingness to participate in required training, including First Aid and WHMIS (training expenses covered by employer).

### **Applications**

We value diversity and inclusion at FORCE. We actively encourage applications from members of communities with historical and/or current barriers to equity, including, but not limited to: Mi'kmaq and other Indigenous peoples; African Nova Scotians, and members of communities that commonly experience discrimination due to race, ancestry, colour, or place of origin; persons with visible and/or invisible (physical and/or mental) disabilities; persons who identify as women; and persons of marginalized sexual orientations, gender identities, and gender expressions. If you are a member of an equity group, you are encouraged to self-identify, on your application form, cover letter, or on your resume.

Applications including resume and cover letter with the subject heading "Facilities and Guest Services Intern" should be emailed in PDF format to [jobs@fundyforce.ca](mailto:jobs@fundyforce.ca) **on or before May 1, 2026**. FORCE appreciates submissions from all qualified individuals however only those applicants selected for interviews will be contacted.

### **About FORCE**

FORCE is Canada's lead research facility for tidal stream technology, created to better understand how this technology can play a role in Canada's clean energy future and help respond to climate change impacts. FORCE provides offshore and onshore electrical infrastructure to connect devices to the power grid and conducts environmental monitoring and research to understand any potential environmental effects.

FORCE is a private, not-for-profit company governed by a board of directors, and guided by input from an independent Environmental Monitoring Advisory Committee and a Community Liaison Committee. FORCE has received support from the Government of Canada and the Province of Nova Scotia.